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Public Relations Assistant (C-635) Jan 07 2021 The Public Relations Assistant Passbook® prepares you for your test by allowing you to take practice exams in the subjects you need to study. It includes hundreds of questions and answers in the subjects likely to be found on your upcoming exam, including: educating and interacting with the public; communication skills; public relations; preparing written material; and more.

MCSA / MCSE: Exchange Server 2003 Implementation and Management Study Guide May 23 2022 Here's the book you need to prepare for the Implementing and Managing Microsoft Exchange Server 2003 exam (70-284). This Study Guide was developed to meet the exacting requirements of today's certification candidates. In addition to the consistent and accessible instructional approach that earned Sybex the "Best Study Guide" designation in the 2003 CertCities Readers' Choice Awards, this book provides: Clear and concise information on managing an Exchange network environment Practical examples and insights drawn from real-world experience Leading-edge exam preparation software, including a testing engine and electronic flashcards for your Palm You'll also find authoritative coverage of key exam topics, including: Installing, Configuring, and Troubleshooting Exchange Server 2003 Managing, Monitoring, and Troubleshooting Exchange Server Computers Managing, Monitoring, and Troubleshooting the Exchange Organization Managing Security in the Exchange Environment Managing Recipient Objects and Address Lists Managing and Monitoring Technologies that Support Exchange Server 2003 Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Study Guide for Certification of Geometric Dimensioning and Tolerancing Professionals (GDTP) in Accordance with the ASME Y14.5.2-2000 Standard Oct 04 2020 This study guide has been written to assist individuals to prepare for certification as a Geometric Dimensioning and Tolerancing Professional (GDTP) through the American Society of Mechanical Engineers (ASME). The objectives of the study guide are to: Introduce the purpose, history, and application process for obtaining Geometric Dimensioning and Tolerancing Professional Certification in accordance with the American Society of Mechanical Engineers (ASME) administrative procedures and the ASME Y14.5.2- 2000 Standard Develop a systematic study strategy that will assist individuals preparing for the ASME Geometric Dimensioning and Tolerancing Professional Certification written examinations. Provide practice questions and answers that will assist individuals in preparing for the ASME Geometric Dimensioning and Tolerancing Professional Certification written examinations. Show More Show Less

Intro Study Guide To Public Health & Epidemiology Dec 06 2020 This book is primarily written for students of nursing and is relevant to all branches of Project 2000. The book covers some of the key issues in public health and epidemiology which are relevant to nursing. The chapters are written in a study guide format, and each poses a series of questions and exercises which the reader is encouraged to think about and work through. The aim is to introduce

the reader to some of the key concepts in public health and epidemiology in a way which stimulates them to think through many of the issues for themselves. It is hoped that An Introductory Study Guide to Public Health and Epidemiology will prove a useful resource to nursing students, tutors, and to qualified nurses entering the areas of community and public health.

Monthly Catalogue, United States Public Documents Aug 14 2021

Complete Java 2 Certification Study Guide Mar 29 2020 Here's the book you need to prepare for the Java 2 Programmer (SCJP) and Developer (SCJD) exams. This Study Guide was developed to meet the exacting requirements of today's certification candidates. In addition to the consistent and accessible instructional approach that has earned Sybex the reputation as the leading publisher for certification self-study guides, this book provides: In-depth coverage of every exam objective for the revised SCJP Exam Hundreds of challenging practice questions Leading-edge exam preparation software, including a test engine and the entire book on PDF Authoritative instruction on all revised Programmer exam objectives, including: Declarations, initialization and scoping Flow control API contents Concurrency Object-oriented concepts Collections and generics Language fundamentals Detailed discussion of the key topics included in the Developer exam, including: Swing components and events Layout managers Enhancing and extending the database Writing the network protocol Building the database server Connecting the client and server

Study Guide to Accompany Microeconomics Dec 26 2019 To accomplish your course goals, use this study guide to enhance your understanding of the text content and to be better prepared for quizzes and tests. This convenient manual helps you assimilate and master the information encountered in the text through the use of practice exercises and applications, comprehensive review tools, and additional helpful resources.

Wiley CPAexcel Exam Review 2014 Study Guide Feb 20 2022 Everything today's CPA candidates need to pass the CPA Exam Published annually, this Auditing and Attestation volume of the comprehensive four-volume paperback reviews all current AICPA content requirements in auditing and attestation. Many of the questions are taken directly from previous CPA exams. With 2,800 multiple-choice questions in all four volumes, these study guides provide all the information candidates need to master in order to pass the computerized Uniform CPA Examination. Its unique modular format helps you zero in on those areas that need more attention and organize your study program.

Complete sample exam The most effective system available to prepare for the CPA exam—proven for over thirty years Timely—up-to-the-minute coverage for the computerized exam Contains all current AICPA content requirements in auditing and attestation Unique modular format—helps candidates zero in on areas that need work, organize their study program, and concentrate their efforts Comprehensive questions—over 2,800 multiple-choice questions and their solutions in the four volumes Guidelines, pointers, and tips—show how to build knowledge in a logical and reinforcing way Other titles by Whittington: Audit Sampling: An Introduction, Fifth Edition Wiley CPA Exam Review 2014 arms test-takers with detailed outlines, study guidelines, and skill-building problems to help candidates identify, focus on, and master the specific topics that need the most work.

Public Health Technician Jul 13 2021 The Public Health Technician Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: arithmetic reasoning; understanding and interpreting written material; principles of biology, chemistry, and general science, and more.

PUBLIC LAW REVISION PACK Aug 26 2022

SCM Studyguide: Liturgy, 2nd Edition Oct 24 2019 The SCM Studyguide: Liturgy, 2nd Edition is an introduction to liturgy that considers the basic 'building blocks' needed to grasp the subject area. It outlines the essential shape and content of Christian worship and explores a range of liturgical dynamics of which both students of liturgy and leaders of liturgy need to be aware. This 2nd edition of the popular Studyguide is fully revised, updated and expanded. The book takes account of new developments in scholarship, engages with new contexts for liturgical celebration (notably, fresh expressions as part of a mixed economy of church), encompasses recent revisions in liturgy and seeks to broaden the engagement beyond the British context to consider the wider global context.

Handbook of Administrative Ethics Jun 12 2021 Delineating implications for administrative ethics from other fields such as sociology, psychology, and philosophy, this reference provides a comprehensive review of administrative ethics in the public sector. Detailing the context within which contemporary ethics training has developed, the book examines the effectiveness of ethics training, legal and organizational devices for encouraging desired conduct, and other topics of particular relevance to the political and social contexts of public administration. Written by over 25 leading scholars in public administration ethics, the book creates a taxonomy for administrative ethics using the categories of modern philosophy.

EU Law Concentrate Sep 22 2019 EU Law Concentrate is written and designed to help you succeed. Written by experts and covering all key topics, Concentrate guides help focus your revision and maximise your exam performance. Each guide includes revision tips, advice on how to achieve extra marks, and a thorough and focused breakdown of the key topics and cases. Revision guides you can rely on: trusted by lecturers, loved by students... "I

have always used OUP revision and Q&A books and genuinely believe they have helped me get better grades" - Anthony Poole, law student, Swansea University "The detail in this revision textbook is phenomenal and is just what is needed to push your exam preparation to the next level" - Stephanie Lomas, law student, University of Central Lancashire "It is a little more in-depth than other revision guides, and also has clear diagrams and teaches ways to obtain extra marks. These features make it unique" - Godwin Tan, law student, University College London "The concentrate revision guides stand out against other revision guides" - Renae Haynes Williams, law student, Bangor University "The exam style questions are brilliant and the series is very detailed, prepares you well" - Frances Easton, law student, University of Birmingham "The accompanying website for Concentrate is the most impressive I've come across" - Alice Munnelly, law student, Kings College London Online Resources Packed with essential information, key cases, revision tips, exam Q&As, and more, EU Law Concentrate is also supported by extensive online resources to take your learning further (www.oup.com/lawrevision/): - Pinpoint which areas you need to concentrate on with the diagnostic test - Test your knowledge with the multiple-choice questions and receive feedback on your answers - Improve your essay skills using the outline answers for guidance on what to include and how to structure your answer - Revise the facts and principles of key cases using the interactive flashcards - Learn the important terms and definitions using the interactive glossary - Check that you have covered the main points of a topic using the key facts checklists - Achieve better marks following the advice on revision and exam technique by experienced examiner Nigel Foster

Public Law Concentrate Jun 24 2022 The Public Law Concentrate is written and designed to help you succeed. Written by experts and covering all key topics, Concentrate guides help focus your revision and maximise your exam performance. Each guide includes revision tips, advice on how to achieve extra marks, and a thorough and focused breakdown of the key topics and cases. Revision guides you can rely on: trusted by lecturers, loved by students...

Epidemiology for Public Health Practice Jan 19 2022 Review: "Now in its Fourth Edition, this best-selling text offers comprehensive coverage of all the major topics in introductory epidemiology. With extensive treatment of the heart of epidemiology - from study designs to descriptive epidemiology to quantitative measures - this reader-friendly text is accessible and interesting to a wide range of beginning students in all health-related disciplines. A unique focus is given to real-world applications of epidemiology and the development of skills that students can apply in subsequent course work and in the field. The text is also accompanied by a complete package of instructor and student resources available through a companion Web site."--Jacket

Clinical Informatics Study Guide Jul 21 2019 This book provides content that arms clinicians with the core knowledge and competencies necessary to be effective informatics leaders in health care organizations. The content is drawn from the areas recognized by the American Council on Graduate Medical Education (ACGME) as necessary to prepare physicians to become Board Certified in Clinical Informatics. Clinical informaticians transform health care by analyzing, designing, selecting, implementing, managing, and evaluating information and communication technologies (ICT) that enhance individual and population health outcomes, improve patient care processes, and strengthen the clinician-patient relationship. As the specialty grows, the content in this book covers areas useful to nurses, pharmacists, and information science graduate students in clinical/health informatics programs. These core competencies for clinical informatics are needed by all those who lead and manage ICT in health organizations, and there are likely to be future professional certifications that require the content in this text.?

Associate Public Information Specialist Apr 10 2021 The Associate Public Information Specialist Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: directing a public information program; grammar, usage, punctuation and editing; preparing public information materials; educating and interacting with the public; preparing written material; and other related areas.

CompTIA Network+ Deluxe Study Guide Mar 09 2021 NOTE: The exam this book covered, CompTIA Network+ (Exam: N10-006), was retired by CompTIA in 2018 and is no longer offered. For coverage of the current exam CompTIA Network+: Exam N10-007, please look for the latest edition of this guide: CompTIA Network+ Deluxe Study Guide: Exam N10-007 4e (9781119432272). The CompTIA Network+ Deluxe Study Guide is your CompTIA Authorized resource for preparing for the Network+ exam N10-006. Bestselling author and networking Guru Todd Lammle guides you through 100% of all exam objectives.. Coverage includes network technologies, installation and configuration, media and topologies, security, and much more, plus practical examples drawn from real-world situations. This Deluxe edition is packed with bonus study aids, including an online interactive learning environment with practice exams, flashcards, and e-book files in multiple formats. Practice without buying expensive equipment, and review exam material on the go. CompTIA's Network+ certification covers advances in networking technology and reflects changes in associated job tasks. The exam emphasizes network implementation and support, and includes expanded coverage of wireless networking topics. This guide is the ultimate in Network+ prep, with expert insight, clear explanation, full coverage, and bonus tools. Review 100% of the Network+ exam objectives Get clear,

concise insight on crucial networking maintenance topics Study practical examples drawn from real-world experience The CompTIA Network+ Deluxe Study Guide gives you the guidance and tools you need to prepare for the exam

Life in the United Kingdom Jan 27 2020 This is the only official handbook for the new Life in the UK tests taken on or after 25 March 2013. This large print version contains all the official learning material for the test and is written in clear, simple language - making it easy to understand. This essential handbook covers a range of topics you need to know to pass your test and apply for UK citizenship or permanent residency, including: The process of becoming a citizen or permanent resident; the values and principles of the UK; traditions and culture from around the UK; the events and people that have shaped the UK's history; the government and the law; getting involved in your community

Music Curriculum Guides Sep 03 2020

Mastering Public Speaking Feb 26 2020 Offering an ideal balance of theory and skills, this book provides a solid grounding in the how's and why's of public speaking, placing particular emphasis on critiquing, ethics, and critical thinking. Written in a casual, lively style and clearly organized, this edition of Mastering Public Speaking builds on its previous success. The fourth edition retains its popular and distinctive emphasis on the ethical contract between speaker and listener and on the value of critiquing speeches to improve your own skills. Learn how to think critically as you choose speech topics, conduct research, organize content, select language, manage nervousness, and deliver speeches. For anyone interested in Public Speaking.

Public Law Concentrate Apr 22 2022 Accurate and accessible, Concentrate guides enable you to take exams with confidence. Including revision tips and advice for extra marks, alongside a thorough and focussed breakdown of the key topics and cases, this guide will help you to get the most out of your revision and to maximise your performance in exams.

Case Research in Public Management Aug 22 2019 Highly readable and non-technical, this handbook is designed to help students and non-profit managers gain a working knowledge of the principles and practices of conducting qualitative case study research in public organizations. This book is a motherload of practical and comprehensive guidance to planning, conducting, analyzing, and reporting case research project findings. McNabb begins with a detailed rationale for the use of the case research approach in public administration, non-profit organizations, and political science. Then it provides step-by-step instructions on how to conduct single-case, multicase, and meta-analysis research, with guidelines on organizing and writing the case report. Case Research in Public Management also includes many examples of case studies in a wide range of important topics in public administration, including performance management, sustainable government, technology management, security issues, emergency and disaster management, social and health services, infrastructure, public transportation, and transforming the work of government.

Resources in Education Jun 19 2019

A Guide to Study Skills and Careers in Criminal Justice and Public Security May 31 2020 A Guide to Study Skills and Careers in Criminal Justice and Public Security is the ultimate how-to resource for success in the study of criminal justice. Renowned author Frank Schmalleger, who has over 40 years of field experience, has teamed up with researcher and educator Catherine D. Marcum to introduce students to the field of criminal justice, break down its many components, and describe a variety of employment opportunities available to criminal justice graduates. Students will learn how to effectively approach the study of criminal justice; communicate successfully with professors, peers, and potential employers; choose classes that will assist with career goals; develop good study habits and critical thinking skills; and write effectively in criminal justice. Additionally, as their academic careers advance, students will gain insights into how to best prepare for successful careers.

Certified in Public Health Feb 08 2021

MCSE: Exchange 2000 Server Administration Study Guide Dec 18 2021 Here's the book you need to prepare for Exam 70-224, Installing, Configuring, and Administering Microsoft Exchange 2000 Server: Full coverage of every exam objective—all the information you need to know Practical information on installing, configuring, and administering Exchange 2000 Server Hundreds of challenging review questions, in the book and on the CD Leading-edge exam preparation software, including a testing engine, simulation software, and electronic flashcards Authoritative coverage of all exam objectives, including: Installing and upgrading Exchange 2000 Server Configuring Exchange 2000 Server Managing recipient objects Monitoring and managing messaging connectivity Managing Exchange 2000 Server growth Restoring system functionality and user data Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

BTEC Level 3 National Public Services Study Guide Jul 25 2022 Study Skills Guide Your study Skills Guide is designed to help you develop the skills you need to successfully complete your BTEC National course. It will help you to: Understand the best way for you to learn Cope with assessments Manage your time Get the most from your work experience Work in a team Use resources Find, organise and interpret your information Make a presentation

Get the most out of your BTEC With plenty of activities and case studies to improve your understanding, your Study Skills Guide will be a valuable companion as you work through the course. Includes: A full sample assignment with advice on how you can improve your grade Lots of easily-digestible tips and ideas to help you on your way Write-in skills building section where you can practice essential personal, learning and thinking skills and functional skills

The Public International Law Study Guide for Students Oct 28 2022 A sound understanding of public international law is indispensable for any lawyer, whether working in an international or domestic context. It is therefore important that students have a thorough theoretical understanding of international law issues, and are able to apply the relevant international legal rules to a given set of facts, so as to arrive at a legally coherent conclusion. This practical aspect of learning international law is often neglected in favour of more theoretical aspects - which is where this book comes in. The book offers a series of hypothetical practical cases in public international law, including some of its specialised branches, such as international human rights law and international criminal law. It challenges students to practise and familiarise themselves with the methodology and to write solutions to practical international legal questions. The book is in two parts: part one contains practical (exam-like) questions, while part two contains the solutions. The practical questions in part one are organised by subject, such as treaty law or state responsibility. One chapter is dedicated to more complex 'interconnected' cases, where students are asked to tackle problems which span multiple potential cases and topics. ENDORSEMENT 'An extremely interesting and innovative text that students studying Public International Law should find invaluable.' Associate Professor Joanne Sellick Associate Dean for Teaching and Learning, University of Plymouth

CompTIA Security+ Study Guide May 11 2021 Learn the key objectives and most crucial concepts covered by the Security+ Exam SY0-601 with this comprehensive and practical study guide! An online test bank offers 650 practice questions and flashcards! The Eighth Edition of the CompTIA Security+ Study Guide Exam SY0-601 efficiently and comprehensively prepares you for the SY0-601 Exam. Accomplished authors and security experts Mike Chapple and David Seidl walk you through the fundamentals of crucial security topics, including the five domains covered by the SY0-601 Exam: Attacks, Threats, and Vulnerabilities Architecture and Design Implementation Operations and Incident Response Governance, Risk, and Compliance The study guide comes with the Sybex online, interactive learning environment offering 650 practice questions! Includes a pre-assessment test, hundreds of review questions, practice exams, flashcards, and a glossary of key terms. The book is written in a practical and straightforward manner, ensuring you can easily learn and retain the material. Perfect for everyone planning to take the SY0-601 Exam—as well as those who hope to secure a high-level certification like the CASP+, CISSP, or CISA—the study guide also belongs on the bookshelves of everyone who has ever wondered if the field of IT security is right for them. It's a must-have reference!

Guinea-Bissau Country Study Guide Volume 1 Strategic Information and Developments Nov 17 2021 Guinea-Bissau Country Study Guide - Strategic Information and Developments

CNS-Public Community Health Specialty Review and Study Guide Sep 27 2022 Includes: Multiple choice fact, scenario and case-based questions Correct answers and explanations to help you quickly master specialty content All questions have keywords linked to additional online references The mission of StatPearls Publishing is to help you evaluate and improve your knowledge base. We do this by providing high quality, peer-reviewed, educationally sound questions written by leading educators. StatPearls Publishing

Public Health Inspector Aug 02 2020 The Public Health Inspector Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: elementary principles of biology, chemistry, and general science; arithmetic reasoning; preparing written material; understanding and interpreting written material; and other related areas.

A Modern Guide to Public Policy Nov 05 2020 A Modern Guide to Public Policy explores the many approaches and methodologies in the study of policy making that have appeared over recent decades, ranging from the examination of micro level of human behaviour to the impact of global political systems on policies and policy-making. This expertly curated and accessible Elgar Modern Guide is a valuable resource for both graduate and undergraduate students and for practitioners seeking an introduction to public policy and public management and a concise guide to research in the discipline.

SCM Studyguide Church History Apr 29 2020 An introduction to the study of the ways the church has evolved in its corporate life since its birth in the first century. Special attention is given to studying its changing relationship and interaction with the surrounding societies in which it has existed. The intended readership will be those training for ministry in English speaking churches, so the studyguide will concentrate on those aspects of this subject of most relevance to this group. This means there will be greater attention to developments in the West than in the East, especially in later centuries, and to topics such as the nature of ministry, the sacraments, places of worship, authority in the church and mission. These will be examined at each period of church history, in each chapter, to provide reference points of comparison throughout the book. Each chapter will also contain a specific case study, presenting

extracts of some key documents with notes, commentary and questions for discussion, to allow readers to develop skills in historical research. General discussion questions and reading lists will be provided at the end of each chapter. The final chapter will provide guidance for the study of the history of the student's own church and community.

OCA / OCP: Introduction to Oracle9i SQL Study Guide Sep 15 2021 The perfect way to prepare for the Introduction to Oracle9i SQL exam. Contains exam essentials, real-world scenario sidebars, scenario-based questions, and fill-in-the-blank questions. The CD includes flashcards, chapter-by-chapter exams, random-generated question sets, a bonus exam, and an electronic version of the book.

OCP Oracle Certified Professional Java SE 11 Programmer II Study Guide Oct 16 2021 This OCP Oracle Certified Professional Java SE 11 Programmer I Study Guide: Exam 1Z0-815 and the Programmer II Study Guide: Exam 1Z0-816 were published before Oracle announced major changes to its OCP certification program and the release of the new Developer 1Z0-819 exam. No matter the changes, rest assured both of the Programmer I and II Study Guides cover everything you need to prepare for and take Exam 1Z0-819. If you've purchased one of the Programmer Study Guides, purchase the other one and you'll be all set. em style="font-family: Arial; font-size: 13.3333px;"NOTE: The OCP Java SE 11 Programmer I Exam 1Z0-815 and Programmer II Exam 1Z0-816 have been retired (as of October 1, 2020), and Oracle has released a new Developer Exam 1Z0-819 to replace the previous exams. The Upgrade Exam 1Z0-817 remains the same. The completely-updated preparation guide for the new OCP Oracle Certified Professional Java SE 11 Programmer II exam—covers Exam 1Z0-816 Java, a platform-independent, object-oriented programming language, is used primarily in mobile and desktop application development. It is a popular language for client-side cloud applications and the principal language used to develop Android applications. Oracle has recently updated its Java Programmer certification tracks for Oracle Certified Professional. OCP Oracle Certified Professional Java SE 11 Programmer II Study Guide ensures that you are fully prepared for this difficult certification exam. Covering 100% of exam objectives, this in-depth study guide provides comprehensive coverage of the functional-programming knowledge necessary to succeed. Every exam topic is thoroughly and completely covered including exceptions and assertions, class design, generics and collections, threads, concurrency, IO and NIO, and more. Access to Sybex's superior online interactive learning environment and test bank—including self-assessment tests, chapter tests, bonus practice exam questions, electronic flashcards, and a searchable glossary of important terms—provides everything you need to be fully prepared on exam day. This must-have guide: Covers all exam objectives such as inheriting abstract classes and interfaces, advanced strings and localization, JDBC, and Object-Oriented design principles and patterns Explains complex material and reinforces your comprehension and retention of important topics Helps you master more advanced areas of functional programming Demonstrates practical methods for building Java solutions OCP Oracle Certified Professional Java SE 11 Programmer II Study Guide will prove invaluable for anyone seeking achievement of this challenging exam, as well as junior- to senior-level programmers who uses Java as their primary programming language.

OCP: Oracle Certified Professional Java SE 8 Programmer II Study Guide Mar 21 2022 Complete, trusted preparation for the Java Programmer II exam OCP: Oracle Certified Professional Java SE 8 Programmer II Study Guide is your comprehensive companion for preparing for Exam 1Z0-809 as well as upgrade Exam 1Z0-810 and Exam 1Z0-813. With full coverage of 100% of exam objectives, this invaluable guide reinforces what you know, teaches you what you don't know, and gives you the hands-on practice you need to boost your skills. Written by expert Java developers, this book goes beyond mere exam prep with the insight, explanations and perspectives that come from years of experience. You'll review the basics of object-oriented programming, understand functional programming, apply your knowledge to database work, and much more. From the basic to the advanced, this guide walks you through everything you need to know to confidently take the OCP 1Z0-809 Exam and upgrade exams 1Z0-810 and 1Z0-813. Java 8 represents the biggest changes to the language to date, and the latest exam now requires that you demonstrate functional programming competence in order to pass. This guide has you covered, with clear explanations and expert advice. Understand abstract classes, interfaces, and class design Learn object-oriented design principles and patterns Delve into functional programming, advanced strings, and localization Master IO, NIO, and JDBC with expert-led database practice If you're ready to take the next step in your IT career, OCP: Oracle Certified Professional Java SE 8 Programmer II Study Guide is your ideal companion on the road to certification.

Wiley CPAexcel Exam Review 2016 Study Guide January Nov 24 2019 The Wiley CPAexcel Study Guides have helped over a half million candidates pass the CPA Exam. This volume contains all current AICPA content requirements in Financial Accounting and Reporting (FAR). The comprehensive four-volume paperback set (AUD, BEC, FAR, REG) reviews all four parts of the CPA Exam. With 3,800 multiple-choice questions. The CPA study guides provide the detailed information candidates need to master or reinforce tough topic areas. The content is separated into 48 modules. Unique modular format—helps candidates zero in on areas that need work, organize their study program, and concentrate their efforts. Comprehensive questions—over 3,800 multiple-choice questions and

their solutions in the complete set (AUD, BEC, FAR, REG). Guidelines, pointers, and tips show how to build knowledge in a logical and reinforcing way. Arms test-takers with detailed text explanations and skill-building problems to help candidates identify, focus on, and master the specific topics that may need additional reinforcement. Available in print format.

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